

QUICK START GUIDE

Look inside for instructions on accessing and making the most of the NCLC Digital Library.

nclc.org/library



Digital Library
National Consumer Law Center

Features of the NCLC Digital Library



Advanced search across the whole Consumer Law Practice Series, the whole website, or limited to selected titles or content



Bonus material: over 5,000 sample pleadings, practice tools, full text of original sources, and more



Bookmark subsections and sort those bookmarks into collections. Create collections for unique cases or subjects



Receive alerts for important new developments



Annotate text with your own notes. View annotations by the experts at NCLC



Live links to cross-references and key resources



Copy/paste, download, print, and email subsections



Access on the go from your mobile devices

Overview

Access bonus materials: sample pleadings, practice tools, full text of original sources with special finding aids

Highlight updates right on the text

Receive alerts for important new developments

Advanced search across the whole series or limited to specific titles

Email pages to colleagues or yourself

Copy/paste, download or print subsections

Use the new toolbar:

- Annotate text with your own notes; view annotations by the experts
- Bookmark subsections and sort into collections
- Expand and collapse footnotes to read them alongside the text.
- See additional content related to the current page

See flagged pages for significant changes and the very latest updates

Rapidly navigate between subsections and appendices

Jump to recently viewed pages

Cross-references link to other subsections and content

Basics

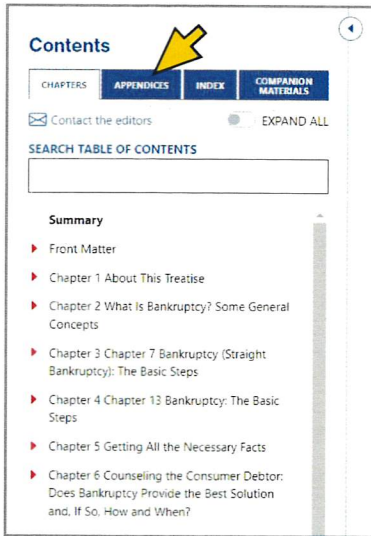


Login Visit www.nclc.org/library and enter your email address or username along with the associated password. For assistance logging in, using password recovery.

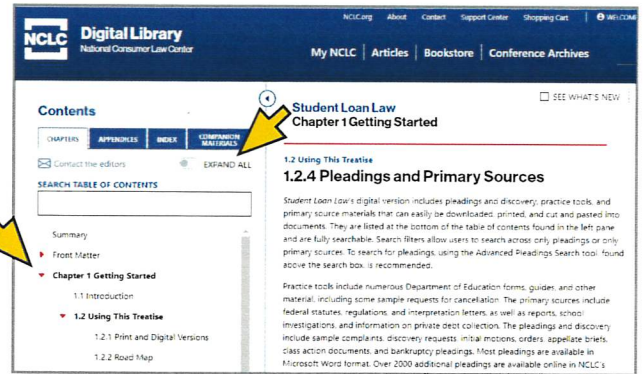


My Treatises Select the treatise from the list of your subscription on the left side menu on My NCLC. Also on My NCLC, browse recent articles, new free materials, and the latest news and events from NCLC.

Navigate

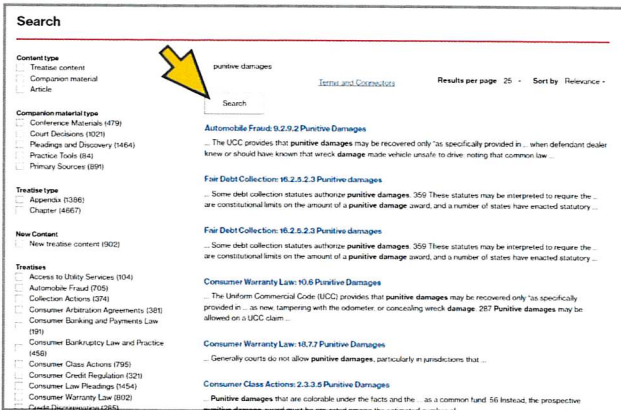


New TOC Use the top navigation bar on the Table of Contents to select from treatise chapters, appendices, index, or companion materials.

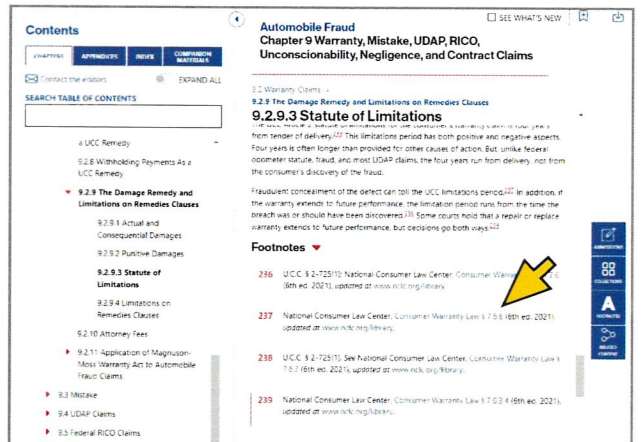


Expandable TOC The Table of Contents populates the left side pane of the book reader. View subsections within a section by clicking on the section name. Collapse them by doing the same. The "Expand All" toggle at the top right of the table of contents will show each subsection. The table of contents is searchable, and results will appear in real time below the search bar.

The whole table of contents can be collapsed to enlarge the right side reading panel.

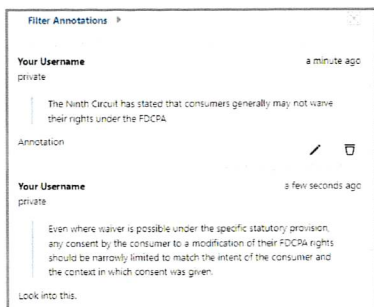


Search Enter the word or phrase that you are searching for. Use the left side facets on the Results page to narrow down your search results. Clicking certain facets/filters open up even more facets to further narrow results.



Live Links Click on live links for further information and primary sources.

Features



Annotations

Create annotations by highlighting text and selecting the “Annotate” button that appears next to the highlighted text. Your annotations will be available in your right sidebar toolbox, and in the Annotations tab of your account page.



Bookmarks & Collections Save the subsections that are most useful to you. At the top right of your page, click the bookmark icon. Save the bookmark to the generic bookmarks folder, or create Collections based on subjects or cases, and save your bookmarks to your Collections.

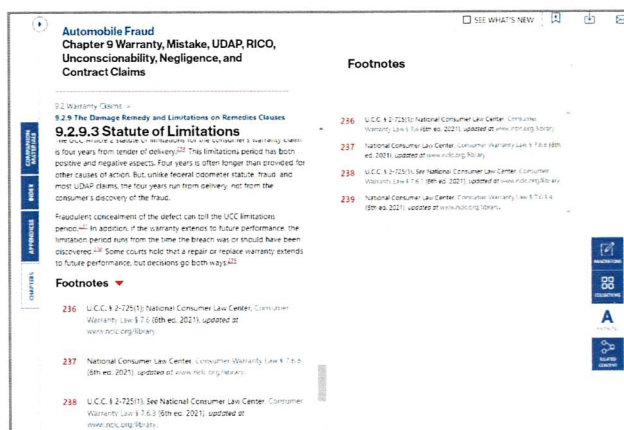
Praise for NCLC Treatises

“National Consumer Law Center treatises are like having an expert by your side.”

—Scott D. Owens, Esq.,
Law Offices of Scott D. Owens, Hallandale, FL

“The series has the answers for the myriad questions that can arise. The analysis of the law contains an extensive study of state statutes and generous footnotes citing case law in every state.”

—Texas Bar Journal



Footnotes Hide or reveal bottom footnotes or read them side-by-side with the text



Side Toolbar Use the side toolbar to quickly access your annotations, your bookmark collections, side-by-side footnotes, and related content.

The related content button lists subsections and other content related to that page, with summaries and links to the content.



bookmark download and print email text

Top Toolbar Use the top toolbar to highlight what's new, add a bookmark to a subsection, download a page, or email a page.